



# MINUTES

## BOARD OF SELECTMEN

### IN BOARD OF SELECTMEN

### 01/24/2012

### 6<sup>th</sup> FLOOR HEARING ROOM

Present: Chairman Betsy DeWitt, Selectman Nancy Daly,  
Selectman Jesse Mermell, Selectman Richard Benka,  
Selectman Kenneth Goldstein

#### ANNOUNCEMENTS

[Selectmen to announce recent and/or upcoming Events of Community Interest.](#)

Climate week is going on in Brookline, and petition to support MBTA service

Wheelock College MWRA sewer project Beacon Street

Senator Kerry office here Thurs 1-3

Dinner for benefit for Brookline Food pantry monday jan 30th at Firesplace  
reservations brooklinehub.com

State House senate #2053 setting limits on authority on national historical commission  
letter to ed coopingier bil would bad for Brookline would limit ability of mass historic  
commission, board will take a position on it

MBTA holding a series of 20 public hearings omitted Brookline, wrote to request

#### SELECTMEN UPDATES

Reports by individual Selectmen on activities related to carrying out the responsibilities  
of the Board.

#### PUBLIC COMMENT

Public Comment period for citizens who requested to speak to the Board regarding  
Town issues not on the Calendar.

#### MISCELLANEOUS

Approval of miscellaneous items pg. 3, #s 9-14 licenses, vouchers, and contracts.

#### BOARDS AND COMMISSIONS - INTERVIEWS

[The following candidates for appointment/reappointment to Boards and Commissions  
will appear for interview:](#)

[Transportation Board](#)  
[John Sesody](#)

Trustees of Walnut Hills Cemetery  
Eileen Gallagher

John Sesody interested in joining the Board, has settled in the Town. One way to contribute to the community is to become involved in a board. Transportation is interested having taken advantage of the transportation, paid attention to the issues in Town. Follows issues surrounding Transportation. Would be interested in joining another Board that feels fit.

Eileen Gallagher -interested by recently experienced with family loss. Involved in community organizations, lives in South Brookline. Attended meeting feels she is a good fit.

MOBILE FOOD TRUCKS

Question of adopting Mobile Food Vendor Regulations in connection with a Pilot Program to begin in April.

Dr. Director of Health and Human Services Balsamhere two weeks ago, reviewed comments and suggestions. Adjusted the fee schedule and made some minor changes in the draft regulations. Tonight asking for approval of the regulations in order to move forward with the PILOT location.

Betsy Kara is in the process of looking at locations, and exploring the possibility of using private property to house food trucks.

Dick, tonight not dealing with locations, just the regulations.

Kara Brewton did some outreach for proposed locations, Transportation Board will be discussing this after community outreach.

Ken if voted tonight will the applicants start submittal. Alan yes, the process will begin. It may take some time, there will be a list, proposal and inspections from the various departments.

Jesse glad able to move forward in time to do a 6 month Pilot. Excited to leave the door open to expand possibilities.

Discussed additional locations and how it may effect applicants to apply without this final list of locations. Will indicate that there may be some changes in the locations during the solicitation. Being a Pilot program it is usually fluid, and should be the understanding.

Besty discussion about overnight parking for the trucks, maybe add that on the application if they would be interested in investigating overnight parking.

Voted to approve Question of adopting Mobile Food Vendor Regulations in connection with a Pilot Program to begin in April.

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

2011 AUDIT REPORT

Members of the Audit Committee and representatives of Powers and Sullivan will appear to present the 2011 Audit Report.

Selectman Daly Chairman of the Audit Committee, acknowledged that Comptroller Judy Haupin will be retiring this year. There has been a steady flow of improvements spearheaded by Ms. Haupin. She briefed the Board on the Audit Committee and their qualifications. She added that concerns about the national economy required taking a

closer look, and she is happy to say that Brookline still holds a AAA bond rating. In the audit this year there were no material weaknesses found, just some minor areas that may need tweaking.

Steve the financial conditions is strong in the community and the tools put in place have been an asset, it is not to say that things can't improve they will always look at ways to improve the policies in place.

Dick Sullivan of Powers and Sullivan stated that they start coming in here in the Spring and they test the controls. In August they come in after Labor day they look at the balance sheet and issue a draft. Combining both the Town's and Retirement System assets. on the liability side there is OPEB, benefits, and debt. There were no adjustments proposed on the financial statements. In the past few years there have been some minor but important adjustments made in the reporting procedures. The numbers were accurate, From an operating standpoint the Town broke even, came in better than planned. Collection are at projected. In the OPEB account it is significant, Brookline is addressing this account ahead of most communities.

The transmittal letter submitted is one of the best that he has seen.

The Management letter is constructive criticism. Happy to report that there are thirteen recommendations some are carried over and three first time. Areas to improve controls, accounting and reporting police details and student activities, and the risk the town has.. a good audit.

Dick management letter in addition to items already resolved, some in the process, what is the magnitude of some of the items called out in the letter. Scholarship accounts, small items. Police detail, is a collection issue in terms of magnitude. The number is not large but from a reconciliation process could be large. Chapter 90 highway fund one time journal entry what was that. Approx 700k, timely submission for reimbursement by DPW and when it comes in properly. Judy the year that we made the switch from the general fund to special revenue made a one time adjustment for 700k tying back to the state number on their website they changed the way they accounted for and now they give us the number in bulk and it was recorded to the wrong account. The department are now doing it timely. Dick police detail. Steve a collection issue. The utility companies are very slow in paying. Constant struggle to get them to pay on time, they do pay though. Dick is this an audit issue or a collection issue. Steve think it is an collection issue the Police Department are good controls in place.

Ken federal grant receives are we losing track of money that is receivable on federal grants. Sullivan no it is an accounting procedures grants are recorded properly.

Nancy auditors acknowledged how helpful the staff is to work with.

Voted to approve Members of the Audit Committee and representatives of Powers and Sullivan will appear to present the 2011 Audit Report.

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

### [FY13 SELECTMEN'S BUDGET OBJECTIVES](#)

#### [Review of the Selectmen's Budget Objectives for FY13.](#)

Mel this is a comprehensive and up to date review.

Besty #2 FHR reuse refers to the Parks project. Melissa Deputy Town Administrator Sean Cronin checks that it is up to date in the CIP.

Besty addition #10 edab F- add language roughly to work with neighbor and property

owners in the waldo area in coolidge corner Kem #10 add circle cinema site and Norfolk county assessment is an issue to continue to explore options to ... get from Ken it si an addition.

#19 add the word "food" alcohol and food licenses. to include the trucks

Selectman Daly school committe space needs #3 space enrollement

Melissa will have revised version next week.

#### MISCELLANEOUS

##### [Question of approving the minutes of January 17, 2012.](#)

Voted to approve 10. Question of approving the minutes of January 17, 2012.

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

##### [Question of authorizing the Treasurer/Collector to provide for the sale and issuance of bonds under G.L.c. 44 Section 21A to refund all or any portion of the remaining principal of and redemption premium and interest on the Town's General Obligation Bonds dated May 15, 2002, May 15 2003 and May 15, 2005.](#)

Stepehn Cirillo Town explores possiblities of refinancing-refunding existing debt, at historic lows, favorable funding avaiable to us. If refunded would save the Town appro \$775k over the life of the debt. Offset by school funds, savings would go into enterprise funds. recomendes that we go forward withthe refunding. permission to explore refunding.

Nancy agrees with historic low, appreciates his reviewing the bonds. Betsy, complicated process.

Voted to approve 11. Question of authorizing the Treasurer/Collector to provide for the sale and issuance of bonds under G.L.c. 44 Section 21A to refund all or any portion of the remaining principal of and redemption premium and interest on the Town's General Obligation Bonds dated May 15, 2002, May 15 2003 and May 15, 2005.

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

##### [Question of reappointing Finance Director Stephen Cirillo to the Retirement Board](#)

Voted to approve 12. Question of reappointing Finance Director Stephen Cirillo to the Retirement Board

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

##### [Question of transferring \\$7,200 from the BAA Trust Fund Account \(6300TR02\) to the Arts Council Matching Grants Account \(1220SG27\).](#)

Melissa Goff annually transfer done to cover the salary of the Administraotro of teh Council of the Arts.

Voted to approve 13. Question of transferring \$7,200 from the BAA Trust Fund Account (6300TR02) to the Arts Council Matching Grants Account (1220SG27).

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

##### [Question of granting a temporary Wine and Malt beverages license to the Brookline Chamber of Commerce in connection with an Event to be held on January 26, 2012 from 5:30pm - 8:30pm at the Puppet Showplace Theatre, 32 Station Street.](#)

Voted to approve 14. Question of granting a temporary Wine and Malt beverages license to the Brookline Chamber of Commerce in connection with an Event to be held on January 26, 2012 from 5:30pm - 8:30pm at the Puppet Showplace Theatre, 32 Station Street.

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein

[Question of granting a temporary Wine and Malt beverages license to Brookline Access Television in connection with a Producer Networking Night to be held on January 31, 2012 from 6pm-9pm at 46 Tappan Street](#)

Voted to approve 15. Question of granting a temporary Wine and Malt beverages license to Brookline Access Television in connection with a Producer Networking Night to be held on January 31, 2012 from 6pm-9pm at 46 Tappan Street

Aye: Betsy DeWitt, Nancy Daly, Jesse Mermell, Richard Benka, Kenneth Goldstein